

Cityside Children and Youth Event Sign In Sheet

Please sign anyone you bring in and out to help us keep everyone safe

Event:

Date:

	Name	Signed in at the beginning:	Emergency contact number:	Will be taken home by...	Anything for us to be aware of?	Signed out at the end:
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	Name	Signed in at the beginning:	Emergency contact number:	Will be taken home by...	Anything for us to be aware of?	Signed out at the end:
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	Name	Signed in at the beginning:	Emergency contact number:	Will be taken home by...	Anything for us to be aware of?	Signed out at the end:
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Supervising adults

Event:

Date:

There must always be at least two leaders present at any events organised for Cityside children and youth. There must be least one adult leader aged 20+ years on-site. Safe adult to child or youth ratios are listed in the *Supervision of Children and Youth Policy* on the Cityside website. Leaders for Xplorers and Quest and childcare supervision must be aged at least 14 years old, and at least 16 years old for other groups and gatherings.

	Name:	Present:	Any notes?
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