

Cityside Baptist Church Info Form for Connect

This form is for you to share some information about your family to help us look after the well-being of your Connectee, and to help us communicate with you effectively. You don't need to fill in this form if you've already completed a Cityside Child and Youth Family Info form.

Please give your completed form to a Connect leader.

Thank you!

Child / Youth details		
Name:		
Date of birth:		
Year at school now (if applicable):		
Any medical needs, allergies, learning needs or other things we need to be aware of?		
Any dietary restrictions?		
Any special instructions regarding custody or access?		
Connectee's mobile: (if applicable)		
Parent / Caregiver details		
Names:		
Home address:		
Email:		
Mobile:		
Home phone:		
Emergency contacts		
If there was an emergency and we couldn't contact you, who else could we contact?		
Name/s:		
Mobile phone number:		

Media Permission

We take photographs and occasionally video so we can...

- Share what we do with you and other Citysiders - for example, via email, or on the Connect termly newsletter or the closed Facebook Connect group
- Keep memories of special moments alive for the children – for example, with shared photo albums and wall displays
- Share what we do with others both at and outside of Cityside – for example, on the Cityside website or Vimeo page or leaders might include photos in a conference workshop slideshow
- Create resources

We would like your permission to photograph and video your child/ren and to use those images.

Your child would never be identified by their full name (please support us in this by not tagging children on Cityside Facebook pages).

Permission (please circle): yes no

Signed: _____ Date: _____

Safety Reminders

Our full safety policies are available to view on the Cityside website. Some important points to keep in mind:

- **Children are the responsibility of their parents**, unless that responsibility is explicitly handed over to another caregiver, or people leading an event or a Children & Youth session.
- **Please sign your child in and out of Connect events, or ask the adult dropping them off to do this on your behalf.**
- For everyone's safety, **it is our policy that adults avoid being alone with an unrelated child** either at Cityside or at Cityside-related events.
- **Food safety:** when food is to be included in the programme, the leader will let parents know before the session. If your child has a special diet, we do our best to cater for them, with your support in providing parallel food if needed so that they can be fully included in any food activities.
- **We want your child to be happy and comfortable at Connect.** You are always welcome to stay and support your child as long and often as you need to. Please talk with the leaders if you have any concerns, questions or information that will help us support your child together.

All information collected will be kept securely to ensure the privacy of children, youth and their families. There will however be a list of important information like food needs displayed on the inside of the resource cupboard doors in each group's room as an easily accessible reference to all who are working with them. People like an Associate Pastor or Co-ordinator for Children and Youth, and Cityside's Administrator will be responsible for collecting and collating the data, and making the relevant parts of it available to people in pastoral, administrative or governance roles at Cityside, and to those planning and leading groups or gatherings involving children and youth.